



The Graduate School
Kasetsart University
Thesis Review Form

Step 1 For the candidate

• Please fill in the form

Student's Name: (Mr./Miss/Mrs.).....Last Name.....

Final examination date:.....

- Candidate for: Master's Degree Doctoral Degree
- Regular Program Special Program International Program
- Golden Jubilee Program Name of Campus:.....

Student's ID No.Major Field:.....(Major Code:.....)

Advisory Committee Chairman:.....

Phone No.

Step 2 For reviewing officer

- Thesis approval form
- Title page Graduate School suggestion format
- Abstract in Thai/English (Graduate School suggestion format)
- Table of contents List of tables List of figures
- Page set up

- 1.5-inch top margin 1-inch bottom margin
- 1.5-inch left margin 1-inch right margin

- 0.5-inch indentation for first line of each paragraph
- Page numbering
- 1-inch margin from the top edge to the page number
- 1-inch margin from the right edge to the page number
- Others

Signature of reviewing officer:.....

Date:.....

Step 3 For student

Accept the notification of the above correction lists.

Signature:.....

Date:.....

Step 4 For advisory committee chairman

Ready for final submission.

Signature:.....

Date:.....

Request for Overall Review of Draft Thesis

1. Fill out the Thesis Review Form (Step 1) completely.
2. Candidate must pass the final examination before requesting for overall review of draft thesis. Submit Th 01 form together with one copy of draft thesis (soft cover binding) to the Graduate School.
3. Draft thesis should contain the following items in the following sequence:
 - 1) Front cover (same as title page)
 - 2) (Unsigned) Thesis approval form (Use the format suggested by the Graduate School)
 - 3) Preliminary page
 - 4) Abstract
 - 5) Acknowledgement
 - 6) Table of contents
 - 7) List of tables
 - 8) List of figures
 - 9) Main text
 - 10) Reference
 - 11) Appendix (optional)
 - 12) Biographical sketch
4. Pick up your draft thesis and Th 01 form after 5 working days (or as appointed by the Graduate School officer)
5. The candidate shall sign the Th 01 form and correct the thesis as suggested by the Final Examination Committee and the Graduate School. After the thesis is corrected, the Th 01 form must be signed by the candidate's advisory chairman.

Submission of Final Copy of Thesis

1. The candidate shall submit the original final copy of thesis, Th 02 form, and required documents as stated in the Th 02 form within 4 weeks after the date of taking Final Examination.
2. After thesis was reviewed and approved by the Graduate School, the review form will be stamped with a seal "Reviewed and Ready for Binding". The candidate shall submit the original final copy of thesis, Th 02 form, and CD to the Extension and Training Office for binding.
3. After paying the fee, the Th 02 form will be stamped by an officer of the Extension and Training Office.
4. The candidate shall submit the stamped Th 02 form to the the Graduate School and sign in the registry for graduation. Thesis final submission date is the date on the receipt issued by the Extension and Training Office.

If the thesis and/or CD is found defective and/or the candidate neglects any step from item 1 to 4, the Graduate School reserves the right not to process the approval for graduation.

November 2006